

Agenda

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Shareholder Meeting

Date: **Thursday 2 August 2018**

Time: **5.00 pm**

Place: **Boardroom, Direct Services, Cowley Marsh**

For any further information please contact the Committee Services Officer:

John Mitchell, Committee and Member Services Officers

Telephone: 01865 252402 or 2217

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Shareholder Meeting

Membership

Councillor Susan Brown

Councillor Mary Clarkson

Councillor Alex Hollingsworth

Councillor Linda Smith

Councillor Louise Upton

Councillor Nigel Chapman

Councillor Tom Hayes

Councillor Mike Rowley

Councillor Christine Simm

Councillor Ed Turner

AGENDA

Pages

1 Apologies for absence

2 Scrutiny recommendations

The Shareholder to consider any recommendations of the Companies' Scrutiny Panel which met on 26 July 2018. Any recommendations from the Panel will be made available as a supplement to this agenda.

3 Declarations of interest

4 Matters Exempt from Publication

If the Shareholder wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Shareholder to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Shareholder may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

5 Oxford Direct Services - Quarter One - Update Report

7 - 20

For the Shareholder to receive and note the Managing Director's Q1 report for Oxford Direct Services Limited and Oxford Direct Services Trading Limited.

6 Presentation to the Board by Simon Howick and Aled Bath

7 Appointment of Aled Bath, Finance Director, to the Boards of ODSL and ODSTL

Aled Bath has been appointed as Finance Director to Oxford Direct Services. The Board is clear that it would be desirable for Aled Bath to also be a member of the Board. Appointments to the Board are reserved to the Shareholder.

Recommendation: That the Shareholder resolves to:

Confirm the appointment of Aled Bath to the Boards of Oxford Direct Services Limited and Oxford Direct Services Trading Limited .

8 Appointment of Mazars as External Auditor to Oxford Direct Services

Mazars have been appointed as External Auditors to Oxford Direct Services. Appointments of External Auditors are reserved to the Shareholder.

Recommendation: That the Shareholder resolves to:

Confirm the appointment Mazars as External Auditors to Oxford Direct Services.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Agenda Item 5

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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